

## CLA Dates & Deadlines for Chairs & Directors

|   |                        |  |
|---|------------------------|--|
| CLA Chairs Meetings   |                        |  |
| August Retreat  |                        | August 15, 2024                          |
| Fall 2023   |                        | alternating Fridays, 1:00, starting 8/30 |
| CLA Support Staff Meeting   |                        | July 16, 2024                            |
| CLA Open Classroom Day (Fall)   |                        | November 5, 2024                         |
| Line of March for Commencement due to CLA   | <i>Fall ceremony</i>   | October 11, 2024                         |
|   | <i>Spring ceremony</i> | March 20, 2025                           |
|   | <i>Summer ceremony</i> | June 19, 2025                            |
| Reassigned Time Request Forms due to Associate Dean, (Fall and Spring)  | July 1, 2024           |  |
| Reassigned Time Request Forms due to Associate Dean, (Spring only)  |                        | December 1, 2024                         |
| Fall semester Exceptions for Low Enrolled Courses due to Associate Dean   |                        | August 19, 2024                          |
| Winter term Exceptions for Low Enrolled Courses due to Associate Dean   | December 16, 2024      |  |
| Spring semester Exceptions for Low Enrolled Courses due to Associate Dean   |                        | January 13, 2025                         |
| TAF Departmental Submissions to CLA   |                        | January 17, 2025                         |
| CLA Outstanding Dept. Undergrad. & Grad. Students Identified  |                        | February 3, 2025                         |
| CLA Faculty and Staff Awards Nominations  |                        | February 3, 2025                         |
| <i>Faculty Research Award, Faculty Creative Activity Award,<br/>Faculty Student Mentoring Award, Faculty Student Success Award,<br/>Faculty Teaching Award, Staff Student Success Award</i> |                        |  |
| CLA Awards Event  |                        | April 8, 2025                            |

### Institutional Effectiveness

|  |                                 |
|--|---------------------------------|
| CLA Assessment Training (Zoom)                   | 2:30 p.m. on September 30, 2024 |
| 2024-2025 Goals & Measures Due in Campus Labs    | around October 1, 2024          |
| 2024-2025 Achievement Reports Due in Campus Labs | June 13, 2025                   |
| SACSCOC 3-Year Retrospective Report              | June 13, 2025                   |

### CLA Curriculum Committee (CLACC)

| <b>CLACC Submission Deadline</b><br><i>Thursdays at 12:00 NOON in<br/>Curriculog</i>                              | <b>CLACC Meeting</b><br><i>Thursdays at 8:30 a.m. via Zoom</i> | <b>UCC Submission<br/>Deadline</b> | <b>UCC Meeting (1:00 p.m.)</b><br><i>via Zoom, except<br/>September and March,<br/>which are in JUB 100</i> |
|---|--|------------------------------------|---|
| August 29, 2024   | September 5, 2024  | September 11, 2024                 | September 20, 2024  |
| September 19, 2024  | September 26, 2024   | October 2, 2024                    | October 11, 2024  |
| October 24, 2024  | October 31, 2024   | November 6, 2024                   | November 15, 2024   |
| January 9, 2025   | January 16, 2025   | January 22, 2025                   | <b>January 31, 2025**</b>   |
| February 6, 2025  | February 13, 2025  | February 19, 2025                  | February 28, 2025   |
| February 27, 2025   | March 6, 2025  | March 12, 2025                     | March 21, 2025  |
| March 27, 2025  | April 3, 2025  | April 9, 2025                      | April 18, 2025  |
| <b>**Proposals must be approved by this meeting to be included in the 2025-26 undergraduate/graduate catalog.</b> |  |                                    |   |

[Deadlines for Graduate Council Curriculum](#) (set by Graduate Studies)

[Annual Faculty Assessment Calendar](#) (set by Academic Affairs, located under Faculty options in left menu)

## CLA Dates & Deadlines for Faculty & Staff

|  |                    |
|--|--------------------|
| Reassigned Time Request Forms due to Associate Dean, Fall and Spring | July 1, 2024       |
| Reassigned Time Request Forms due to Associate Dean, Spring only     | December 1, 2024   |
| CLA Strategic Planning Listening Sessions                            | TBA                |
| CLA Fall Faculty Lunch (12:00) and Meeting (12:30)                   | September 13, 2024 |
| CLA Faculty & Staff Donuts & Coffee Reception (Fall)                 | December 3-4, 2024 |
| CLA Faculty Reading/Writing Group Kick-Off                           | TBA                |
| CLA Awards Event   | April 8, 2025      |

## CLA Dates & Deadlines for Students

|  |                      |
|--|----------------------|
| CLA Welcome Back Event (Peck Hall Courtyard) | August 26 & 27, 2024 |
| CLA Student Networking Reception (5:00-6:30) | October 21, 2024     |
| CLA Mock Interview Workshop                  | March 17, 2025       |
| CLA Awards Event                             | April 8, 2025        |
| CLA Fest                                     | April 11, 2025       |

### [Student Emergency Microgrant Online Application](#)

Ongoing

### [CLA Scholarships](#)

|  |                    |
|--|--------------------|
| CLA Transfer Scholarship   | September 27, 2024 |
| Harold and Carolyn (Jump) Slatton Endowed Scholarship              | September 27, 2024 |
| Friends of Liberal Arts Scholarship                                | September 27, 2024 |
| CLA Study Abroad Scholarships (for Winter/Spring)                  | December 2, 2024   |
| CLA Study Abroad Scholarships (for Summer/Fall)                    | February 3, 2025   |
| Geraldine Sayward Scholarship (Study Abroad)                       | February 3, 2025   |
| Elrod Family Scholarship (First Generation)                        | February 3, 2025   |
| Mary Foye Huhta Memorial Award (Political/Governmental Internship) | February 3, 2025   |
| Ralph Klingemeyer Scholarship (Internships)                        | Ongoing            |

### [CLA Scholars Day submissions](#)

|                  |                |
|------------------|----------------|
| CLA Scholars Day | March 5, 2025  |
|                  | March 19, 2025 |

### [CLA Mentoring Program \(LAMP\) Applications](#)

|  |                                   |
|--|-----------------------------------|
| for mentors                            | February 24 – March 28, 2025      |
| for mentees                            | Ongoing                           |
| CLA Emissaries Applications/Interviews | April 2, 2025/April 14 & 15, 2025 |